

Meeting is subject to the provisions of the Nevada Open Meeting Law – NRS 241.020

**\*\*\*MEETING MINUTES\*\*\***

**Name of Organization:** Nevada State Apprenticeship Council; Governor's Office of Workforce Innovation (OWINN)

**Date and Time of Meeting:** Thursday, May 6, 2021 at 9:00 AM

Note: The members of the Council will be attending the meeting, and other persons may attend the meeting and provide testimony, through teleconference in compliance with Governor Sisolak's State of Emergency Directive 006.

**Place of Meeting:** Teleconference: 1-888-363-4735 Access Code: 9319340

Note: Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. NRS 233B.126.

**Council Members Present:** Chair Archie Walden, Thomas Pfundstein, Mike Kennedy, Randy Canale, Jeremy Newman, Madison Burnett, Stacey Bostwick, Ryan Bellows, Craig Statucki

**Council Members Absent:** Dr. Ricardo Villalobos

**Others Present:** Richard Williams, State Apprenticeship Director; David Gardner, Senior Deputy Attorney General; Douglas Howell, U.S. Department of Labor; Isla Young, Executive Director, OWINN; M. Eileen Woltz, Assistant Apprenticeship Coordinator, OWINN; Ana Puljic and Edmund Wong, Culinary Academy of Las Vegas; Viviana Vega and Cheryl Olson, Nevada System of Higher Education (NSHE)

*(Please note that all attendees may not be listed above).*

1. **CALL TO ORDER & WELCOME**  
*Chair or Vice-Chair*

**Chair Walden** called the meeting to order at **9:00 A.M.** He welcomed Nevada State Apprenticeship Council Members and members of the public. For everyone's information, under normal circumstances we would not be having council meetings over teleconference. However, due to the COVID-19 pandemic, Governor Sisolak's Emergency Directive 006, extended by Directive 029 Section 4, does permit public bodies like this council, for the time being, to conduct proceedings over mediums such as teleconference.

2. ROLL CALL - CONFIRMATION OF A QUORUM  
*Richard Williams, State Apprenticeship Director*

**Richard Williams** called roll and informed the Chair that a quorum was present pursuant to NRS 610.070.

3. VERIFICATION OF PUBLIC POSTING  
*Richard Williams, State Apprenticeship Director*

**Richard Williams** affirmed that the notice and agenda for this May 6, 2021, Nevada State Apprenticeship Council Meeting was posted according to Nevada's Open Meeting Law pursuant to NRS. 241.020.

4. PUBLIC COMMENT  
*(Public Comment emails sent to mwoltz@gov.nv.gov will be read by the State Apprenticeship Director)*

**Chair Walden** calls for Public Comment and/or emails to the OWINN office. He first asked if there were any comments from the Public that were listening on the phone, hearing none he then asked **Mr. Williams** if any emails were received.

**Richard Williams** stated that no public comments were received.

5. APPROVAL OF FEBRUARY 11, 2021 MINUTES *(Information/Discussion: For Possible Action)*  
*Chair or Vice-Chair*

**Chair Walden made a motion to approve the February 11, 2021 minutes. Madison Burnett seconded. The motion carried. All those in favor say "Aye," those opposed say "Nay." The Ayes have it and the motion carried.**

6. APPROVAL OF MARCH 24, 2021 MINUTES *(Information/Discussion: For Possible Action)*  
*Chair or Vice-Chair*

**Chair Walden made a motion to approve the March 24, 2021 minutes. Jeremy Newman seconded. The motion carried. All those in favor say "Aye," those opposed say "Nay." The Ayes have it and the motion carried.**

7. PAUSING THE ENFORCEMENT OF NAC 610.365  
*(Information/Discussion: For Possible Action)*  
Discussion and possible action on temporarily pausing enforcement of NAC 610.365  
*Richard Williams, State Apprenticeship Director*

**Richard Williams** reported that during the February 11, 2021 meeting there was discussion regarding pausing enforcement of NAC 610.365 by Council Member **Jeremy Newman** for an agenda item at this meeting. The language was provided for Council's consideration. The item was then turned to the Chair for discussion and possible action.

**Chair Walden** recognized **Jeremy Newman** to speak on the topic, and Mr. Newman stated that after reviewing the language, it clearly states, "may." He proposed a motion to pause the enforcement of NRS 610.365 until January 1, 2022. **Randy Canale** questioned whether a January 1, 2022 extension is too long. **Richard Williams** stated that there remains a Council meeting in August and another in November. The Council is free to rescind the extension based on market conditions or other relevant factors. **Jeremy Newman** offered to amend the motion to state, "up to January 1, 2022," which would allow the Council to make changes at future meetings. **Chair Walden** agreed with the suggestion.

**Stacey Bostwick** asked for available data regarding the volume of concerns. **Richard Williams** stated that based on discussions with the registered programs, there has been difficulty recruiting members and some instructors have contracted COVID. In his opinion, pausing enforcement for six months and depending the Governor's directives with the state of emergency will provide programs time to get organized and return to pre-pandemic activity levels.

**Jeremy Newman made a motion to pause the enforcement of NRS 610.365 up to January 1, 2022 with ability to address the situation at a future Council meeting. Thomas Pfundstein seconded. All those in favor say "Aye," those opposed say "Nay." The Ayes have it and the motion carried.**

8. UPDATE ON THE STATISTICS OF CURRENT NEVADA APPROVED REGISTERED APPRENTICESHIP PROGRAMS (*Information/Discussion*)  
Update/discussion on the current statistics of the Nevada Registered Apprenticeship Programs  
Richard Williams, State Apprenticeship Director

**Richard Williams** presented the statistics, which includes names of registered programs, program number, currently active apprentices in each program, completion certificates and canceled apprentices. **Madison Burnett** and **Stacey Bostwick** requested a break-out of the occupations and **Richard Williams** said he would provide it at an upcoming meeting.

9. NEW PROGRAM STANDARDS/NEW OCCUPATION  
(*Information/Discussion: For Possible Action*)  
Discussion and possible action for new program standards and new occupation;  
Professional Cook (Competency-based)  
Sponsor: Southern Nevada Joint Management Culinary and Bartenders Training Fund dba Culinary Academy of Las Vegas (CALV)
  1. INJ Standards of Apprenticeship and Associated Appendices B through E
  2. Appendix A – Professional Cook

**Ana Puljic** provided an overview of the program, beginning with a history of the organization. The Academy is the largest provider of training for entry level and incumbent workers in the Las Vegas hospitality industry. They consist of a labor management partnership between Culinary Union Local 226, Bartender's Union Local 165 and 35 Premier Resorts Properties on the Las Vegas Strip. Each year, a couple thousand individuals participate in 12 classifications, all of which are licensed by the Nevada Commission on Postsecondary Education. Thus far, more than 55,000 people have been trained. A brief review of the program details and competencies were provided for the Professional Cook Apprenticeship. The term will be for 2,000 on the job learning hours supplemented with a minimum of 144 hours of related instruction with a ratio of three apprentices to one journey worker. The Academy will employ five or more apprentices, depending on market conditions. All apprentices will receive wages and benefits. As a prerequisite all participants must possess a Culinary Academy Professional Cook Program certificate approved by the Nevada Commission on Postsecondary Education or have equivalent experience as demonstrated by two or more years working in the culinary industry as an entry level cook. Other minimum requirements are an age of no less than 18, high school diploma or GED, physical and aptitude tests, speaking and reading comprehension and reliable transportation.

**Randy Canale** referred to page 3 of the basic standards, which discusses education, citing the following: "For currently enrolled high school students, applying to a high school registered apprenticeship program, the high school diploma or GED requirement is waived and a obtaining a GED or high school diploma will be required for completing." He asked about the reference to a registered high school apprenticeship in Northern Nevada. **Ana Puljic** stated that they work with technical schools, CCSD, through the school's registered program and not by the State of Nevada. The high schools have culinary apprenticeship programs and this is a source for recruitment. The goal is to extend the opportunity to everyone.

**Randy Canale** asked whether the program includes a provision whereby an apprentice has the right to appeal to the State Apprenticeship Council, if they are removed from the program. **Ana Puljic** said she would work with Richard Williams to include this language.

**Randy Canale** referred to Appendix A-1, under the work process schedule. This is being listed as a competency-based program, however, he asked for clarification on the 2,000 hour requirement to complete the program. **Ana Puljic** clarified that they are not requiring 2,000 hours as a prerequisite. There is a prerequisite of 400 experience hours, which will be grandfathered into the 2,000-hour total once they are enrolled in the program.

**Randy Canale** cited to Appendix D, under aptitude tests, "When required by an employer, each employee must pass any aptitude tests given by the employer, which will be used as one factor in the selection process." He sought clarification that the individual would be required to pass the test in order to avoid elimination from the candidate pool. **Ana Puljic** explained that they would need to take the test as a tool for identifying which areas require more concentration and training. No score on the test is considered a fail. **Mr. Canale** suggested a change in verbiage related to the test from "pass" to "take," and **Ana Puljic** concurred that the change will be made.

**Randy Canale** referred to D3 Section 2, Application Procedures, Letter C, “Selected applicants must respond to offer of employment within 48 hours of notice of selection.” He asked for clarification on whether this applies to business or other hours. **Ana Puljic** stated that they will not have a strict requirement for meeting the 48 hours but will expect a response as soon as possible. Offers will be provided to applicants via email, phone and/or written method. The requirement can be expanded to three days or other suggested time frame. **Randy Canale** suggested that the language specifically refer to business days. **Ana Puljic** agreed to make that change.

**Randy Canale** cited other language, “Applicants passed over will be contacted by the sponsor by email or phone to determine if they are still interested. If no response received within 15 working days from this notice, the applicant’s name will be removed from the pool.” It does not indicate that whether their name will remain at the top of the list, should they be bypassed, or whether they would drop to the bottom of the list. **Ana Puljic** stated that this requirement could be adjusted to note that applicants will be kept on the list, as they do not wish applicants to miss opportunities.

**Craig Statucki** thanked the presenters and clarified that Career and Technical Education (CTE) programs in high schools are not apprenticeship programs. Students complete a CTE program of study, which ideally makes them highly qualified to move into the workforce or postsecondary education. He encouraged the program to continue to work with the CTE department. As they transition programs of study, there will be opportunities for pre-apprenticeship and apprenticeship-ready programs for culinary students. **Ana Puljic** confirmed that they will continue to with the CTE program in an effort to bring students into the programs. In response to a request from **Chair Walden**, **Ana Puljic** said they would change the language to reflect that they are CTE programs.

**Chair Walden** referred to page 9 of the standards, under complaints, and requested that they add the Office of OWINN, including contact information. **Richard Williams** stated that he would work with the program to ensure the contact information is included, as has been done in the past.

**Chair Walden** discussed Section A-1 on page 5, prerequisite for apprentices to enter the program, including a professional cooking program certification or equivalent two years cooking experience. In Appendix D, qualifications do not have this listed. If these two requirements must be met prior to application, they should be required under qualifications. **Ana Puljic** agreed that these would be added under Appendix D.

**Chair Walden** referred to Section A-1 page 2, minimum 2,000 hours and asked if the program would be amenable to changing the wording to completion of one year, *up to* 2,000 hours, since it is a competency-based program and the individual does not necessarily have to finish 2,000 hours of required training. **Ana Puljic** said she agreed with this suggested change.

**Chair Walden made a motion to approve the program standards for Culinary Academy of Las Vegas Professional Cook Occupation with the requested changes. Jeremy Newman seconded. The motion carried. All those in favor say “Aye,” those opposed say “Nay.” The Ayes have it and the motion carried.**

10. NEW PROGRAM STANDARDS/NEW OCCUPATION

*(Information/Discussion: For Possible Action)*

Discussion and possible action for new program standards and new occupation;  
Protective Signal Installer (Time-based)

Sponsor: ADT Commercial

1. INJ Standards of Apprenticeship and Associated Appendices B through E
2. Appendix A – Protective Signal Installer

**Vivian Vega** stated that federal approval was received in March of 2020. This three-year program consists of 6,000 hours of on-the-job training accompanied by 445 hours of related training instruction. There is a 1:2 ratio of apprentices to journey workers. They follow a wage schedule, which will be based on an every six month or 1,000 hours of completed on-the-job trainings. They have submitted all standard information in line with federal standards. This includes the breakdown of the on-the-job learning curriculum and related training instruction curriculum created for the program.

**Randy Canale** noted that the program has submitted its 5910 Form, which includes wages. Under fringe benefits, it indicates, “to be determined,” and he reminded the program to update the 5910 form when those benefits are laid out.

**Randy Canale** referred to Appendix A in the work process schedule and asked whether this all involves low voltage work. **Vivian Vega** confirmed that it is all low voltage work.

**Randy Canale** cited page A-4 of the work processes, under train users, the last portion states, “*Communicate results of training back to all relevant parties. And does not prop door during delivery.*” **Zachary Morris** described this as a misprint and that the statement after the period would be removed.

**Chair Walden** discussed item C-1, which seems to indicate that there is nothing establishing an affirmative action plan after reaching five apprentices, even for the two-year time period. **Viviana Vega** said that the program will follow the guideline and make the adjustments as required.

**Chair Walden made a motion to approve the program standards for ADT Commercial’s Protective Signal Installer with the requested changes. Jeremy Newman seconded. The motion carried. All those in favor say “Aye,” those opposed say “Nay.” The Ayes have it and the motion carried.**

11. NEW OCCUPATION FOR AN EXISTING PROGRAM (*Information/Discussion: For Possible Action*)  
Discussion and possible action on the program sponsor's request to add an occupation within its previously approved program; Emergency Medical Technician (Competency-based)

Sponsor: Board of Regents, Nevada System of Higher Education

1. INJ Standards of Apprenticeship and Associated Appendices B through E
2. Appendix A – Emergency Medical Technician (EMT)

**Cheryl Olson** presented a one-year competency-based apprenticeship for the occupation of Emergency Medical Technician. This is a U.S. DOL approved apprenticeable occupation. It includes 147 hours of related technical instruction and up to 2,000 hours of on-the-job training. Successful apprentices will become licensed as EMTs in the State of Nevada as well as earning credits towards degree programs within NSHE institutions. This specific EMT occupation is specific for acute care facilities. However, if additional employers are interested in offering EMT programs, this may lead to further development.

**Randy Canale** asked about the number of employers now under this set of NSHE standards. **Cheryl Olson** said there are currently five employers. **Randy Canale** referred to NRS 610.146, which says, *“There needs to be representation of employees and apprentices in management of programs with more than one employer. All programs operated with more than one employer or an association of employers must include provisions sufficient to ensure meaningful and trustworthy representation of the interests of employees and apprentices in the management of the program.”* He inquired how the program is meeting this requirement. **Cheryl Olson** stated they have a plan to have an apprenticeship committee representative of the employers and apprentices within the program. Considering that these programs are new occupations, this has not yet been established. The structure is in place and she is happy to work with **Richard Williams** towards final approval and implementation. **Randy Canale** commented that technically this should be in place before application and approval of standards. Multiple programs have been approved in the past and another is being requested for approval without meeting the NRS requirements.

**Cheryl Olson** asked whether the Council is asking for a committee by occupation or across all occupations and one committee. **Chair Walden** stated that one committee should represent all occupations, as the programs are being approved through one organization. **Randy Canale** added that it can be set up however NSHE would like as long as it properly represents all employees and apprentices through the various programs.

**David Gardner** as to whether it would be appropriate for the motion to require implementation within a designated time-period. **David Gardner** stated that NRS 610.146 uses the word “must,” which clearly indicates that it is a requirement. However, the Council has the ability to do conditional approvals.

**Randy Canale** referenced Appendix A under the work process schedule for EMTs and asked about requirements to go into on-the-job training. It seems that EMTs would need certain skillsets to even participate in on-the-job training. **Cheryl Olson** clarified that this particular EMT occupation is specific to an acute care care setting emergency room within a trauma hospital and apprentices would not be working outside of the hospital setting. Because of licensure and scope of practice regulations, there are certain things they are not able to do until they are licensed as an EMT. However, in an acute care setting, there are many things they can assist the physicians or nurses with. **Randy Canale** suggested adding verbiage to clarify that this must be in a controlled environment and **Cheryl Olson** stated that the program would be glad to add the specific language.

**Randy Canale** referred again to Appendix A, work process schedule, and noted that there is no check box to mark as the competencies are attained. He sought clarification on the structure to confirm date and competency item completed. **Cheryl Olson** said there is a competency checklist, which the employer will be using to evaluate the apprentices midway through the program to ensure they are on track for successful completion. **Randy Canale** stated that it should be included in the standards.

**Randy Canale** cited to the education section, which states that the apprentice may begin at the age of 16 and that attainment of a high school or GED is required for completing the program. He inquired as to the maximum allowable time to complete the high school or GED. **Cheryl Olson** said that to her knowledge, in the State of Nevada, the individual must be 18 years of age to be licensed as an EMT. Therefore, the individual could not complete the EMT apprenticeship until they are 18 years of age. There are currently CTE EMT courses available in high schools. Students can begin the related technical instruction at 16 years old. It is not anticipated that the employer will hire anyone under the age of 18. The 2,000 hours of on-the-job training would not likely occur until the individual was at least 18 years old. **Randy Canale** pointed out that this means an individual would not be able to begin the apprenticeship until they were at least 18. **Cheryl Olson** acknowledged that they would not be able to start a registered program until 18 years old. However, they could do a pre-apprenticeship and complete course work prior to that time. **Randy Canale** stated that the standards should reflect the minimum age requirement of 18 for the program. Pre-apprenticeship is a separate discussion topic. **Cheryl Olson** stated that she would be amenable to incorporate this into Appendix A to clearly state the 18 year requirement.

**Randy Canale** inquired as to the alternative choosing method. **Cheryl Olson** said that this particular employer uses an interviewing committee to select candidates. More documentation can be provided on the selection process. **Randy Canale** requested that the information be included in the standards as well and **Cheryl Olson** agreed to do so.

**Chair Walden** referred to Appendix B, page D6, Item F. Students who complete pre-apprenticeship programs in high school will likely require refresher courses before entering this program. **Cheryl Olson** stated that they would be happy to provide refresher courses, should this be required by the licensing agency.

**Randy Canale made a motion to approve the program of EMT for NSHE with the requested changes and with a stipulation that within 30 days, the program will submit a plan for committee organization, with the committee to be in place by the next Council meeting, and with this included on the next Council meeting as an agenda item. Chair Walden seconded.**

**Richard Williams** said the motion would make more sense if it stated that the sponsor had a plan for this to be in place before the next Council meeting and then bringing it to the next Council meeting. The Council would then review and approve the plan. The committee would then be seated after the next meeting. **Randy Canale** concurred with the agreement and amended the motion.

**Randy Canale amended the motion to state that the program submit plans for a committee first for Richard Williams' approval and that this be an agenda item at the next meeting for Council approval prior to seating the committee.**

**Mr. Williams** suggested that prior to the vote, the sponsor should agree to the terms. **Cheryl Olson** said that the program concurs with the amendment.

**All those in favor say "Aye," those opposed say "Nay." The Ayes have it and the motion carried.**

12. STATE APPRENTICESHIP DIRECTOR'S REPORT (*Information/Discussion*)  
*Richard Williams, State Apprenticeship Director*

**Richard Williams** thanked the Council for its proactive steps to pause NAC 610.365. This demonstrates the Council's commitment to Registered Apprenticeship Programs in Nevada and is working to preemptively solve problems. He then went over the Registered Apprenticeship summary of RAPIDS statistics and the program reviews that are in progress. He stated that the templates for program standards were being edited. He also reported on the number of verifications and completion certificates issued from the last Council meeting.

13. U.S. DEPARTMENT OF LABOR REPORT (*Information/Discussion*)  
*Douglas Howell, United States Department of Labor Representative*

**Douglas Howell** stated that the Department of Labor is relaunching the Advisory Committee on Apprenticeship (ACA) and is looking to attract a diverse and balanced group of executive leaders and perspectives for its membership. The ACA will help DOL develop a modern and streamlined apprenticeship system that works for all communities and across all industries. The Office of Apprenticeship is still waiting on the approval of the National Apprenticeship Act of 2021. When this is approved, DOL/OA will provide what the changes will mean to SAA's and all apprenticeship programs. We feel that good things are headed for Apprenticeship. The Women's Bureau announced the availability of approximately \$3.5 million in grant funds authorized by the Women in Apprenticeship and Nontraditional Occupations ("WANTO") Act of 1992. Which opened on

April 26th and applications are due by June 4th. This program aims to provide technical assistance to employers and labor unions to encourage employment of women in both apprenticeable occupations and non-traditional occupations. OA recently updated the apprenticeship.gov website. There is an updated section directed at sponsors on Equal Employment Opportunity, with tools and functions you can use to develop and enhance your EEO and outreach efforts. <https://www.apprenticeship.gov/eo>

14. GOVERNOR'S OFFICE OF WORKFORCE INNOVATION (OWINN) UPDATE  
*(Information/Discussion)*  
*Isla Young, Executive Director, OWINN*

**Isla Young** stated that the original Department of Labor State Expansion Grant, which was awarded to Nevada in 2016 and that OWINN has worked on for the past five years, came to a close on April 30, 2021. OWINN successfully completed all of the deliverables and spent down all the monies. Both construction and non-construction programs benefited from the Grant. The total award was \$1.7 million. Final implementation numbers include: Serving 470 participants, creation of 11 new RAPs and engagement with over 296 businesses. OWINN has a second state expansion grant (\$450,000) and is currently working towards the development of a non-construction apprenticeship program. Work involving this grant will continue until June 2023. With the Council's recent approval of a Certified Nursing Assistant Registered Apprenticeship Program, under the sponsorship of Nevada System of Higher Education, OWINN would like to announce a partnership with the City of Mesquite to bring this critically important high demand occupational training program to their community. To help launch this program, multiple partners came together, including the Department of Welfare and Supportive Services, Nevada System of Higher Education, the College of Southern Nevada, the City of Mesquite, NV Hope and Highland Manor of Mesquite, a skilled nursing and rehabilitation center, which serves as this apprenticeship program's employer partner. This serves a successful model for public/private partnerships, which allows a viable pathway into a new career path with a focus around apprenticeships. OWINN submitted a new Department of Labor Grant, which was due on April 26, 2021 and is a four-year grant. The goal is to reach an additional 500 new apprentices. The request was for \$3.99 million with a focus on the development of new non-construction programs in IT and healthcare. Partners include the Governor, NSHE, CSN, NDE, LVGEA, City of Las Vegas and nine healthcare and IT employers.

15. FUTURE AGENDA ITEMS  
*(Information/Discussion: For Possible Action)*

**Chair Walden** invited attendees to identify future agenda items, noting that the pausing of NAC 610.365 would be included. **Randy Canale** asked if this includes meaningful representation for NSHE programs. **Richard Williams** said this is included and no motion is required. He will ensure that these are included on the August agenda.

16. PUBLIC COMMENT

*(Public Comment emails sent to mwoltz@gov.nv.gov will be read by the State Apprenticeship Director)*

**Chair Archie Walden** called for second Public Comments and/or emails to the OWINN office. He again asked if there were any comments from the Public that were listening on the phone. **Hearing none** he then asked Mr. Williams if any emails were received.

**Mr. Richard Williams** affirmed there were none.

**Chair Walden** closed the second public comment.

17. ADJOURNMENT

*Chair or Vice-Chair*

**Chair Walden adjourned the meeting of the State Apprenticeship Council at 10:42 A.M.**

NOTE (1): Persons with disabilities who require special accommodations or assistance at the meeting should call the Governor's Office of Workforce Innovation (OWINN) at 702-486-8080 on or before the close of business, Friday, April 30, 2021.

NOTE (2): Agenda items may be taken out of order, combined for consideration by the public body, and/or pulled or removed from the agenda at any time. The Chair may continue this meeting from day-to-day.

NOTE (3): All public comments need to be emailed to [mwoltz@gov.nv.gov](mailto:mwoltz@gov.nv.gov). Comments based on viewpoint may not be restricted. Pursuant to NRS 241.020, no action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process of individuals, the Board may refuse to consider public comment. See NRS 233b.126

NOTE (4): Please provide OWINN with electronic or written copies of testimony if you wish to have complete versions included as exhibits with the minutes.

NOTE (5): Supporting public material provided to members for this meeting may be requested from the Governor's Office of Workforce Innovation (OWINN) by calling 702-486-8080

**Governor Sisolak's Directive 006:** As per Governor Sisolak's Declaration of Emergency Directive 006, issued March 22, 2020, and extended by Directive 029 Section 4, certain provisions of Nevada's open meeting law contained within NRS Chapter 241 have been suspended due to Nevada's state of emergency. Directive 006 states:

1. The requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.
2. If a public body holds a meeting by means of teleconference or videoconference and a physical location where members of the public can attend is not provided; the public body must provide a means for the public to provide public comment, and post that means on the public notice agenda posted in accordance with NRS 241.020. Public comment options may include, without limitation, telephonic or email comment.
3. The requirements to contained in NRS 241.020(4)(a) that public notice agendas be posted at physical locations within the State of Nevada are suspended. Public bodies must still comply with the requirements in NRS 241.020(4)(b) and NRS 241.020(4)(c) that public notice agendas be posted to Nevada's notice website and the public body's website, if it maintains one along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
4. The requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings is suspended.
5. If a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body's website if it maintains one.
6. A public body that holds a meeting pursuant to this Executive Order must ensure that any party entitled to or required to appear before it shall be able to do so through remote means and fully able to participate in the agenda items that pertain to them.

**Meeting Location:** Due to the current state of emergency in Nevada, and as allowed in Governor Sisolak's Directive 006, there will be no physical meeting place for this meeting. Board Members and members of the public may only participate via telephone.

OWINN's Public Meetings website - <http://owinn.nv.gov/Apprenticeship/Meetings/Meetings/> and Nevada's Public Notice website - <https://notice.nv.gov/>, as required by NRS 232.2175.